

Certificate in Workplace Mentoring - to develop capacity to act as an effective mentor.

The Certificate in Workplace Mentoring is designed for those who are working as Mentors in organisations. The programme will help support effective formal mentoring relationships that will enable mentees to develop and maximise their potential.

LOCATION

We can deliver this programme at any location in the UK and Europe as well as at specific locations internationally. We would require the host client to supply the venue for the briefing days.

ACCREDITATION

European Mentoring and Coaching Council (EMCC) Foundation Level

DURATION

- Approx 75 hours over 6 – 7 months
- Number of input days: 2 mandatory
- Number of knowledge modules: 2
- Total hours of Coach Mentor Supervisor support: 8
- Average hours required per month: 10 – 15

COHORT SIZE 6-18

COST £3,250 (+ VAT) per candidate



Certificate in Workplace Mentoring – an overview

	WORKSHOPS AND COACH-MENTORING	DEVELOPING HANDS-ON EXPERTISE	KNOWLEDGE MODULES AND LEARNING RESOURCES	SELF-ASSESSMENTS	SUBMISSION EVIDENCE
BRIEFING	2-day briefing workshop for corporate programmes	Contracting sessions with 3 x Learners			Personal Learning Plan (PLP) for programme
MONTH 1	Individual session with Coach-Mentor Supervisor (CMS)	F2F or telephone sessions with 3 x Learners	Online Learning Portal	12 Core coaching and mentoring competences	Reflection Note 1 on total learning from Month 1 activities
MONTH 2	Individual session with CMS	F2F or telephone sessions with 3 x Learners	Online Learning Portal	Peter Honey internet-based 'Learning Series'	Reflection Note 2 on total learning from Month 2 activities
MONTH 3	Individual session with CMS	F2F or telephone sessions with 3 x Learners	Coaching and Mentoring by Eric Parsloe and Melville Leedham	Foundation Level coaching and mentoring competences	Reflection Note 3 on total learning from Month 3 activities
MONTH 4	Individual session with CMS	F2F or telephone sessions with 3 x Learners	Online Learning Portal	Values and ethics	Reflection Note 4 on total learning from Month 4 activities
MONTH 5	Individual session with CMS	F2F or telephone sessions with 3 x Learners 180° Feedback from identified learners	Mentors Book by Mike Pegg	Foundation Level coaching and mentoring competences re-visited	Reflection Note 5 on total learning from Month 5 activities
MONTH 6	Individual session with CMS 180°feedback benchmarking report	F2F or telephone sessions with 3 x Learners	Online Learning Portal Submission file date for assessment and certification: Within 12 months of the initial briefing session.		Reflection Note 6 on total learning from Month 6 activities Reflection Note 7 on learning from the 180°feedback report and total learning from all activities on the programme. Final PLP for ongoing learning.